

## Moodle Short Guide for Students

**Access Moodle:** using any web browser and go to <http://moodle.stu.ca>

**Log-in:** Enter your **Computer Network Username** and **Computer Network Password** in the log-in boxes near the top of the page. It is the ID and PW you would use to log into a computer on the STU campus. (**Not** your STU email ID and PW) and (**Not** your WebAdvisor ID and PW)

If you do not know your **Computer Network Username** and PW – the Computer Help Desk in Dunn can help you.

**Creating a profile:** The first time you log on you will have to generate a **profile**, and insert the **email address** to which Moodle/course related materials will be sent. This can be any email account you like. Please be aware that if the email account you list is incorrect, is full or is not the one you frequently check, you could very easily miss important information from your professor. Also, there have been reported problems with Yahoo mail and gmail. Both of those have blocked some emails to students.

Make sure to complete all the boxes with a red asterisk by them - these are required fields. You can add other info as you like. It is a good idea to add a photo - this helps other students know who you are and immensely helps the instructor get to know everyone.

Once you have finished, click on 'save' near the bottom. A message will appear indicating that a confirmation email has been sent to your email account (the one you put in while you were creating your profile). You will need to check that email account and click on the link in the verification email. You now have full access to Moodle and can log on again, if necessary.

**Enrolling in a Moodle Course.** To gain access to the Moodle content for a course look over on the left side. You will be able to see the STU Course categories. If you wish to access a course in English Language and Literature, click on that Category. You will see information about that Category and a listing of all courses in that category. Caution – some categories have more than one page of course listings.



### Course category listings

1 advance (several weeks, if possible). We need you to fill out in advance any part of the form that a  
ou should ask each professor whether there is additional information they would like to have, such  
description you have written of your intended course of study. Sometimes, we send the reference  
provide the letter to you in a sealed envelope. References are generally confidential.



### Course listings

If the course name has a gold key to the right of it, you need an Enrolment key to get in and your professor will have that for you. If there is a blue circle with an "i" in it – you can click on that and see what the professor has given as a Summary of the course.

Once into the course, explore as much as you like. Some professors choose to post your grades into your Moodle page. No one else can see the grades, just you (unless they are peeking over your shoulder). There may be readings, assignments, news and activities. Each professor works in Moodle by their choice and each chooses what they will post.

If you need assistance, email [Moodle@STU.CA](mailto:Moodle@STU.CA)